



# **SHAHEED ZULFIQAR ALI BHUTTO**

## **MEDICAL UNIVERSITY**

### **Rules & Regulations/ Policy for Migration of MBBS/BDS Students**

Migration from one Public / Private Sector Medical / Dental College to another in Shaheed Zulfiqar Ali Bhutto Medical University will be governed by the following rules & regulations.

1. An application for migration will be submitted by the student him/herself, and not through nominee or relative of the student.
2. Migration Committee constituted by the Academic Council shall consider all cases on merit.
3. All prerequisite documents, duly attested by Principal must be submitted along with the Request Form for Migration (MBBS/BDS).
4. No Objection Certificate (NOC) must be submitted from the Relieving Institute/ Parent University.
5. No Objection Certificate (NOC) must be submitted from the Accepting Institute/ Parent University.
6. Payment of Prescribed Migration Fee (Rs 8,000/- non-refundable) in form of Bank Draft in favour of SZABMU.
7. Migration will only be allowed after passing MBBS (2<sup>nd</sup> Year) Second Professional Examination and BDS (1<sup>st</sup> Year) First Professional Examination.
8. Migration will be allowed only
  - a. Between institutions recognized by the Regulatory Body i.e. PMC.
  - b. Between Constituent/ Affiliate Institutions of HEC recognized Universities.
  - c. If the reason submitted is considered valid by the Migration Committee.
  - d. From Institution of higher merit to lower merit (private institutions).
9. Migration Request of undergraduate MBBS/BDS student will not be accepted if
  - a. Admission was granted in violation of the respective admission criteria, or on reserved seats.
  - b. Migration is requested from private to public institution or vice-versa.
  - c. The receiving institution is exceeding the sanctioned strength of the session class.
  - d. A student applies before passing all subjects of MBBS (2<sup>nd</sup> Year) Second Professional Examination or BDS (1<sup>st</sup> Year) First Professional Examination.
  - e. Student is in the last year of the study (5<sup>th</sup> year MBBS / 4<sup>th</sup> year BDS)
  - f. Mutual Migration is requested.
10. In case, wherein the Scheme of Studies varies in parent Institution/University and Accepting Institution/ University, the case will be decided on case to case basis (exemption maybe granted or student might be asked to undergo additional training/teaching or assessments during the academic year).
11. Intra-city migration from Private Medical/Dental Colleges will not be encouraged, however; maybe allowed on case to case basis after personal hearing.
12. Those cases not covered in the Migration rules of the SZABMU will be referred to the Vice Chancellor, SZABMU for decision.



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## **List of Mandatory Requirements for Migration (MBBS/BDS)**

1. Duly completed Request Form for Migration of Undergraduate Student (MBBS/BDS) by student along with valid reason for migration, addressed to Registrar, SZABMU.
2. Payment of Prescribed Migration Fees (Bank Draft)
3. PMC valid student Registration Number
4. No Objection Certificate (NOC) from Head of relieving College/ University
5. No Objection Certificate (NOC) from Head of receiving College/ University
6. No Objection Certificate (NOC)/ Migration Certificate from parent University in case of Inter-University migration.
7. Detailed Transcript/academic record in case of Inter-University migration on the prescribed format.

## **Standard Operating Procedures (SOPs) for Migration of MBBS/BDS Students**

1. Student will submit a complete Request Form for Migration of Undergraduate Student (MBBS/BDS), with NOCs and attested copies of requisite documents, and Fee Receipt to the Registrar, SZABMU
2. Migration Committee will process the application on merit, in the light of SZABMU approved Rules and Regulations.
3. If the Committee considers the case valid and complete, Migration will be accorded, otherwise declined.
4. Cases outside the rules and regulations of SZABMU will be referred to the Vice Chancellor for Decision.
5. The process should be completed within the first three months of the Academic Session.
6. In case, the migration is allowed, the student information will be shared with the PMC.